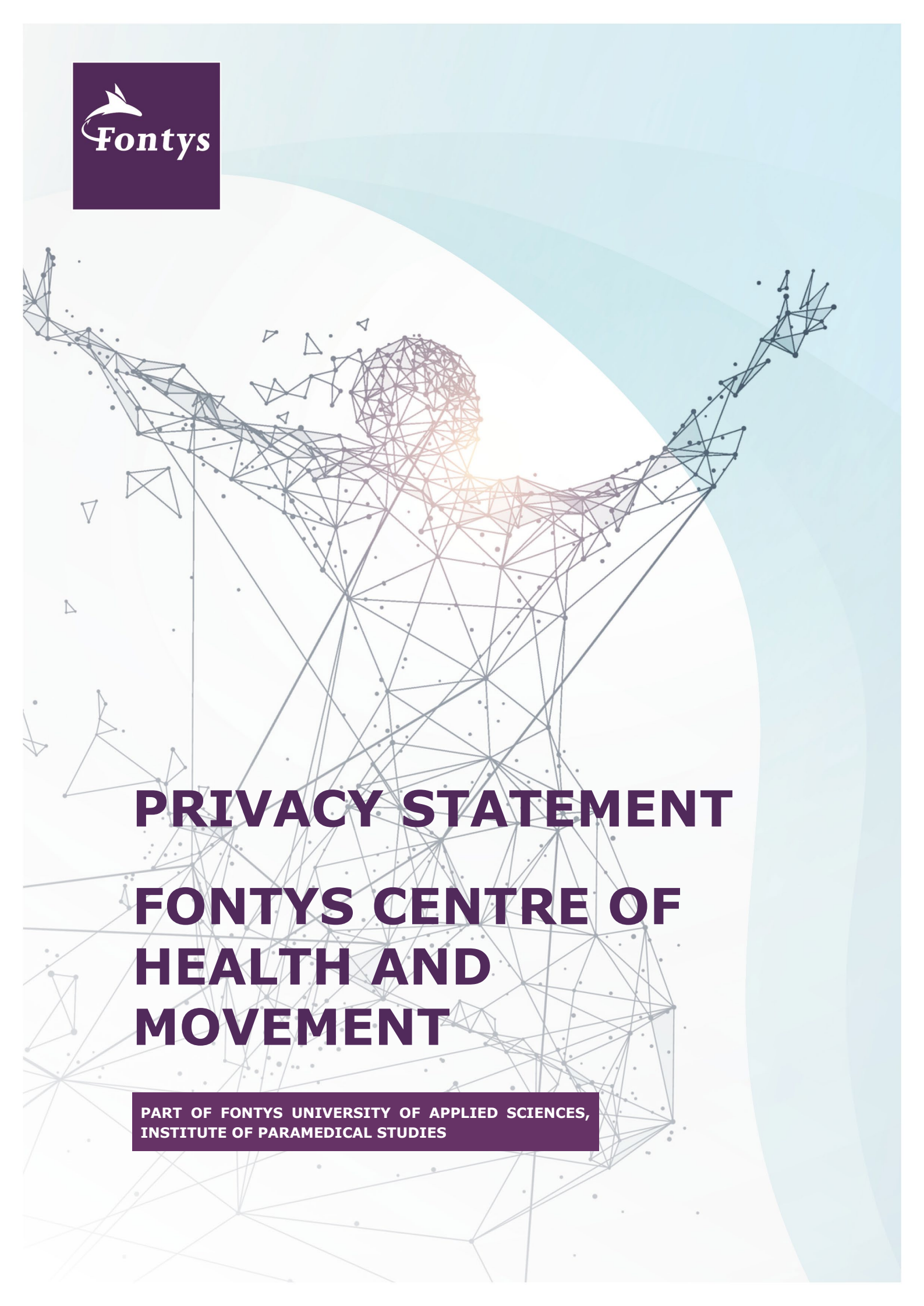




PRIVACY STATEMENT

FONTYS CENTRE OF HEALTH AND MOVEMENT

**PART OF FONTYS UNIVERSITY OF APPLIED SCIENCES,
INSTITUTE OF PARAMEDICAL STUDIES**

INTRODUCTION

The **Fontys Centre of Health and Movement** (FCHM) is an authentic learning environment where **education and research** take centre stage. Activities at the FCHM are always connected *to* and *at the disposal of* education and research.

The FCHM is an educational environment in which students get to work with real clients. At the FCHM, we give students (under the responsibility of (para)medics) the opportunity to diagnose and treat (complex) healthcare issues in an interdisciplinary manner. In doing so, we go through the full care chain: intake, diagnostics, treatment and (possibly) referral. We exclusively use Evidence-Based treatment guidelines and protocols. The FCHM is part of **Fontys University of Applied Sciences, Institute of Paramedical Studies** (FPH).

It is important that everyone handles your personal data properly, including us! The **General Data Protection Regulation** (GDPR) sets out the rules healthcare organisations must comply with with regard to privacy and personal data.

This leaflet explains you how we handle your privacy (privacy statement).

Adopted on 15 March 2021 by

T.M.G.A. Rutten

Director of Fontys University of Applied Sciences, Institute of Paramedical Studies



1. CONSENT

In this leaflet, we explain that education and research always play a role in treatment and advice provided at the Fontys Centre of Health and Movement, which means that students and teachers are involved in your treatment in many different ways. In terms of education, students and teachers may be physically involved, but they may also follow treatment 'live' via a video connection or watch recorded treatments. In terms of research, this means that we keep systematic records of all data. This is always anonymous and not traceable to individuals. The data are stored in a database and the collected data are used (anonymised) for research into, for example, the results of treatment methods.

If you receive treatment at the Fontys Centre of Health and Movement, your participation is inseparably linked to education and research and you give permission for students to observe you during examinations, consultations and treatments. If you do not agree to this, you cannot be treated at FHCM. If you agreed anyway and later regret your decision, you can stop treatment at any time. Our professionals (teachers) can ensure proper transfer to mainstream care, but only with your consent.

2. PRIVACY STATEMENT

It is important to us that we treat your privacy and personal data with care. In this privacy statement, we explain how the FCHM handles your data and what your rights are.

What is meant by personal data?

When we talk about personal data, we mean any information about an identified or identifiable natural person. A natural person who can be directly or indirectly identified (recognised) is considered identifiable. The following are examples of personal data:

- first name and surname;
- home address;
- e-mail address;
- identity card number;
- data held by a hospital or doctor, for example in the form of a symbol that gives a person a unique identity; or of one or more elements that characterise your physical, physiological, genetic, psychological, economic, cultural or social identity.

Who is responsible for processing my personal data?

Fontys University of Applied Sciences, Institute of Paramedical Studies is responsible for the data processing described in this privacy statement. In addition, Fontys University of Applied Sciences, Institute of Paramedical Studies has a legal duty to ensure that your personal data are processed in accordance with applicable privacy legislation, including the General Data Protection Regulation (GDPR).

Who does this privacy statement apply to?

This privacy statement applies to all individuals for whom the FCHM processes personal data in the context of treatment:

- (potential) clients of the FCHM;
- visitors of the website.

What personal data do we process?

- contact details that you have provided to us yourself (such as name and e-mail address) and other data (such as gender and date of birth) that you provide to us for the purpose of your medical records or treatment;
- special personal data collected for the purpose of your medical record and/or treatment;
- citizen service number (BSN) or alien registration number.

For what purposes do we process your personal data?

We need your personal data to:

- keep our records and contact you;
- keep and access your medical records;
- generate data for research purposes¹
- mimic a treatment environment for students so that they can enter the job market well prepared;
- improve the quality and safety of the care we provide.

On what grounds for processing data does the FCHM process your personal data?

- your consent (you can withdraw your consent at any time);
- performance of or for the purpose of concluding a contract under the Medical Treatment Contracts Act (WGBO);
- legitimate interest of the FCHM (e.g. to improve the quality and safety of our products and services, such as carrying out (or having a third party carry out) internal audits);
- compliance with any legal obligation applicable to us or otherwise legally permissible under data protection legislation;
- Processing of Personal Data in Healthcare (Additional Provisions) Act (Wbsn-z), Section 4 (we process your citizen service number on the basis of this act).

How do we secure your personal data?

The FCHM takes appropriate organisational and technical measures to protect your personal data against loss or versus any form of unlawful processing. For more information about the security of your personal data, please contact the FCHM: fchm@fontys.nl.

How do we share your personal data with third parties?

In order to process your personal data, it may sometimes be necessary to engage other practitioners (processors), such as referrers, GPs, etc. We only do this with your consent.

We require the processor to process the data only on behalf of FCHM, to comply with FCHM's instructions and to implement appropriate security measures to keep personal data strictly confidential, in accordance with applicable laws and regulations. FCHM will enter into a processing agreement with these processors that meets the requirements of the GDPR. We transfer your data only for the purposes we mention in this privacy statement. Third parties only have access to personal data necessary for the performance of their specific tasks. FCHM does not share personal data with third parties for commercial purposes. FCHM also does not transfer personal data to countries outside the European Economic Area (EEA).

How long do we keep your personal data?

There is no concrete retention period for personal data under the GDPR. The FCHM will not retain your personal data for longer than necessary to achieve the purposes stated in this privacy statement. When we no longer need your data, we will take all reasonable steps to remove them from our systems.

What are your rights?

We will respect your rights under applicable laws and legislation and you can make the requests below to us regarding your own personal data. Under the applicable laws and legislation, you can, among other things:

- request information about your stored data (the right to access);

¹ Research can be done within the FCHM. Research is appropriate to FPH's lines of research.

- rectify inaccurate data or, taking into account the grounds for processing data, request completion of incomplete data (the right to rectification and completion);
- request deletion of your personal data (the right to be forgotten);
- request restriction of the processing of your personal data (the right to restrict processing);
- request the transfer of your personal data to another party (the right to data portability);
- object to data processing (the right to object).

If you wish to make a request regarding your personal data, please contact the FCHM, fchm@fontys.nl.

Amendments and updates to this privacy statement

FCHM may update and/or amend this privacy statement. Please check this privacy statement regularly.

Cookies

Cookies are set for the proper technical functioning of this website. This is legally allowed. These cookies do not collect personal data, but serve the technical operation of the web applications. You can accept cookies by clicking: 'OK'. To disable cookies, click: 'Settings'.

Complaints

You have the right to submit at a complaint to the Dutch Data Protection Authority at all times. However, we do appreciate it if you first discuss your complaint with the FCHM.



➤ FOR SOCIETY

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