A roadmap of minor studies for students at the Fontys School Allied Health Professions.

The overview below provides administrative steps per track that you need to take in order to pursue a minor while studying at the Fontys School for Allied Health Professions.



If you still have questions, send them to minor-paramedisch@fontys.nl or ask your student coach.

step	Description
1	Approximately six months before the minor* begins, choose the Fontys minor that you want to pursue via anbod minors FPH or anbod Minors Fontys.
2	Registration for the selected Fontys minor is done through Progress \rightarrow the study component \rightarrow Fontys minor \rightarrow 'your selected minor' in Progress (see image below). This step is necessary in order to receive access to the study material (Canvas) and in order for your credits to be awarded.
3	After completing the minor, e-mail your degree (PDF-document) or (the confirmation of completion) and your Fontys student number to <u>minor-paramedisch@fontys.nl</u> in order for your credits to be awarded in Progress. An exemption applies to students at the Fontys School for Allied Health Professions who pursue a minor taught by the school. These students are awarded their credits automatically and do not have to e-mail their degree.



*The procedures and deadlines of the selected minor apply.

Deadlines can be found on the minor portal https://fontys.nl/Studeren/Minoren.htm. **Note!** Some minors apply a numerus fixus (intake restriction) and tend to fill quickly.

Track 2

I am going to pursue a minor in the Netherlands that is approved by the Fontys School for Allied Health Professions.

step	Description
1	Approximately six months befor the minor* begins, choose your minor via <u>KiesOpMaat</u> and check whether the minor you have selected appears on the examination board's <u>lijst met goedgekeurde minoren</u> (a PDF-document for each study**). If it does, e-mail the filled in learning agreement of the minor you have selected to <u>minor-paramedisch@fontys.nl</u> to be signed by Fontys School For Allied Health Professions.
2	After both parties have signed your learning agreement, register for the study component Fontysminors '2557FMEXTN External Minor' in Progress (see image below) This is nescessary in order to award you your credits.
3	Sign up at the institution that offers the minor that you have selected and pursue the study programme you wish.
4	After completing the minor, e-mail your minor degree (PDF-document) and your Fontys studentnumber to minor-paramedisch@fontys.nl and you will be award your credits.

III Progress Intekenen voor studieonderdelen **Dashboard** Beheer Studentnummer/naam Alle richtingen \sim ≣ Selecties Overzicht intekeningen 0 🗢 Docent Intekenen → Fontysminors 💄 Student Start Februari 2022 Start September 2022 Resultaten • Intekenen

** Uitleg minoren

Hieronder staan de lijsten met de al goedgekeurde minoren per opleiding. Kolom toestemming: Ja. Let op: de instelling die de minor verzorgt kan ingangesien stellen. Het is and e student zelf om dit te controleren/na te vragen. De examencommissie FPH heeft daar geen invloed op.

Voor meer informatie over het aanvragen van toestemming voor een minor en waar je je leerovereenkomst naartoe moet sturen: lees artikel 19 van de <u>Regels & Richtlijnen</u>.

Stappenplan Leerovereenkomst en inschrijving.pdf

Let op: het e-mailadres in het stappenplan is gewijzigd naar minorfph@fontys.nl.

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*The procedures and deadlines of the selected minor apply. Deadlines can be found on the minor portal https://fontys.nl/Studeren/Minoren.htm. **Note!** Some minors apply a numerus fixus (intake restriction) and tend to fill up quickly. **Track 3** I am going to pursue a minor in the Netherlands that has not or has not yet been approved by the Fontys School for Allied Health Professions.

step	Description	
1	Approximately six months before the minor* begins, choose your minor via <u>KiesOpMaat</u> . If it has not or has not yet been approved by the examination board, submit request to the examination board via <u>Examination Board Fontys Allied Health Professions</u> \rightarrow New Item (you can find a description of how to do this on the examination board portal under Rules & Regulations <u>articel 19.2</u> in order to ask whether they might still approve it. <u>Here</u> you will find a list of minors that the examinition board has already approved.	а
2	After approval by the examination board, e-mail the filled in learning agreement to minor-paramedisch@fontys.nl to be signed by the Fontys School for Allied Professions.	
3	After both parties have signed your learning agreement, register for the study component Fontysminors '2557FMEXTN Externe Minor' in Progress (see image below). This is necessary in order to award you your credits.	
4	Sign up at the institution that offers the minor that you have selected and pursue the study programme you wish.	
5	After completing the minor, e-mail your minor degree (PDF-document) and your Fontys student number to minor-paramedisch@fontys.nl and you will be awarded you credits.	ur
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💄 Student 🛛 🗸 🗸	Gentysminers Note! Some minors have a numerus fixus (intake Institut Februar 2022 restriction) and tend to fill up quickly.	

step	Description
1	A year before the minor starts, begin gathering information at <u>StudyAbroad</u> . Discuss this with your student coach. If necessary, your student coach can refer you to the internationalisation study programme coordinator (OCI) for customisation and questions, for example about housing.
2	Organise a learning agreement for the minor abroad that you have selected via the Mobility Online platform.
3	Submit a minor abroad request to the examination board via Examination Board Fontys Allied Health Professions \rightarrow New Item
4	After both parties have signed your learning agreement, register for the study component Fontysminors 2557FMBUIT Minor Abroad in Progress (see image below) This is necessary in order to award you your credits.
5	After completing the minor, e-mail your minor degree (PDF-document) and your Fontys number to minor-paramedisch@fontys.nl and you will be award your credits.

